



British American Tobacco Bangladesh Company Limited

New D.O.H.S. Road, Mohakhali, Dhaka -1 206

NOTICE OF THE EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting (EGM) of British American Tobacco Bangladesh Company Limited will be held on Wednesday, 29th March 2023 at 10:30 am via a digital platform to transact the following business:

AGENDA

To amend Article 77 of the Articles of Association of the Company and to pass the following, with or without modification(s), as Special Resolution, subject to the approval of the Shareholders.

Proposed Special Resolution

Resolved that Article 77 of the Articles of Association of the Company be and is hereby amended and substituted to read as follows:

“Article 77: Unless and until otherwise determined by the Company in General Meeting the number of Directors shall not be less than five nor more than fifteen.”

The Company Secretary is hereby authorised to take all such actions necessary to give effect to the above amendment in the Articles of Association of the Company.

7 March, 2023

By order of the Board
Sd/-

Md. Azizur Rahman FCS
Company Secretary

Notes:

- The Shareholders whose names appear in the Members' Register and/or Depository Register on the Record Date, i.e. Thursday, 2nd March 2023 shall be eligible to attend the virtual EGM of the Company;
- The link for the virtual EGM is **www.batbagm.com/egm** and detailed procedures to attend the meeting will be communicated to the shareholders' email ID and/ or cell number in due course, and it would also be available on the website of the Company: **www.batbangladesh.com**;
- A Shareholder may appoint a proxy to attend and vote in his/her place by filling out a proxy form as attached. The proxy form, duly completed and stamped, must be deposited at the office of the Company not later than 72 hours before the time scheduled for holding the meeting, as per Articles 70 and 71 of the Articles of Association of the Company;
- Pursuant to Articles 70 and 71 of the Articles of Association, a corporate member of the Company, by resolution of the Board of Directors or other governing body of the such body corporate, may authorise such person as it thinks fit, to act as its representative at any meeting of the Company;