



**British American Tobacco Bangladesh Company Limited**  
New D.O.H.S. Road, Mohakhali, Dhaka -1206

**NOTICE OF THE 47<sup>th</sup> ANNUAL GENERAL MEETING  
(Virtual Meeting through Digital Platform)**

Notice is hereby given that 47<sup>th</sup> Annual General Meeting (AGM) of British American Tobacco Bangladesh Company Limited will be held on Wednesday, 22<sup>nd</sup> April 2020 at 10:30 am at the Company premises, New DOHS road, Mohakhali, Dhaka-1206, in place of Pan Pacific Sonargaon Hotel, Dhaka, for transaction of the following businesses:

1. To receive, consider and adopt the Financial Statements of the Company for the year ended 31<sup>st</sup> December 2019, and the Reports of the Directors and the Auditors thereon.
2. To approve Dividend for the year ended 31<sup>st</sup> December 2019.
3. To elect Directors.
4. To appoint the Statutory Auditors for the year 2020 and to fix their remuneration.
5. To appoint the Compliance Auditor for the year 2020.

25<sup>th</sup> March 2020

By order of the Board  
Sd/-

**Md. Azizur Rahman FCS**  
Head of Public Affairs & Company Secretary

**Notes:**

- The Shareholders whose names appear on the Members/Depository Register on the Record Date i.e. 12<sup>th</sup> March 2020 shall be eligible to attend the AGM (virtual meeting through digital platform/online live portal) of the Company and to receive the Dividend.
- In view of the Order (SEC/SRMIC/04-231/932 dated 24<sup>th</sup> March 2020) of Bangladesh Securities and Exchange Commission (BSEC), the ensuing 47<sup>th</sup> AGM of the Company would be conducted through digital platform (virtual meeting). Therefore, the shareholders are requested to attend the 47<sup>th</sup> AGM through online live portal to avoid serious health risk due to pandemic COVID-19 Coronavirus crisis. The detailed procedures and link of the online live portal to attend the meeting will be communicated to the shareholders in due course.
- In this respect, a facebook page 'www.facebook.com/batb.shareholders' is created for the shareholders' information and digital communication. Interested shareholders are, accordingly, advised to send a joining request at the facebook page.
- The softcopy of the Annual Report 2019 of the Company will be sent to the shareholders' respective e-mail addresses. However, interested shareholders may collect hard copy of the Annual Report-2019 from the Company's share office by submitting a written request. The Annual Report-2019 is available at Investor Relations Section of the Company's Website: www.batbangladesh.com. Shareholders may as well scan the QR code on their smart devices for accessing the softcopy of the Annual Report 2019. :

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